

Madison Metropolitan Sewerage District

1610 Moorland Road • Madison, WI 53713-3398 • P: (608) 222-1201 • F: (608) 299-2129

Advertisement for Bids: Non-Construction

Pump Station 16, Pump A, Repair Parts.

Advertised starting Tuesday, November 26, 2024, for a minimum of two consecutive weeks using VendorNet.

Specifications are available by visiting the district website

at: <https://www.madsewer.org/contracting-center/>

The Madison Metropolitan Sewerage District requests bids for Pump Station 16, Pump A, Repair Parts. Bid documents are linked below. Sealed bids will be accepted until Wednesday December 11, 2024 at 1:30 p.m. CST., at the District office, 1610 Moorland Road, Madison, Wisconsin 53713. At this time and place all bids will be publicly opened and read aloud. Any questions should be directed to Matthew Rodenkirch at 608-770-7303 or MatthewR@madsewer.org.

Bids shall be addressed to the Madison Metropolitan Sewerage District, Attn., Matthew Rodenkirch, and should be clearly marked "Pump Station 16, Pump A, Repair Parts."

Only formal written addenda can materially alter the specifications. No verbal statement made by a District employee or anyone else is binding nor shall such a statement be considered an official part of this public proposal. All bid responses and their contents will be public records.

Unless otherwise specified in the bidding documents, the prospective bidders should check our internet site for any addendum 72 hours before the scheduled bid deadline.

The District is federal and state tax-exempt. The District reserves the right to reject any or all proposals or to waive any technicality and accept any proposal which may, in its opinion, be advantageous to the District.

Any questions may be directed to:
Matthew Rodenkirch
Maintenance Planner
Madison Metropolitan Sewerage District
1610 Moorland Rd
Madison, WI 53713
608-770-7303
MatthewR@madsewer.org

Published by authority of the Commissioners of the Madison Metropolitan Sewerage District. By
Bradley J. Murphy, Secretary

Bid Documents

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BID FORM A:

Pump Station 16, Pump A, Repair Parts

<p>Return To: Madison Metropolitan Sewerage District 1610 Moorland Rd. Madison WI, 53713 Attn: Matthew Rodenkirch</p>	<p>Title: Pump Station 16, Pump A, Repair Parts Date Issued: Tuesday, November 26, 2024 Project manager Matthew Rodenkirch Telephone: 608-222-1201 EXT 168 Email: MatthewR@madsewer.org</p>
<p>BIDDER:</p>	<p>Submit Bid by Wednesday, December 11, 2024 @ 1:30 p.m., CST. Today's Date: November 21, 2024</p>

Pump Information

Manufacturer: Flowserve

Model: 12MN24A

SN: 1503MS006274-1

GPM: 6400

Modifications

Pump is now a Mechanical Seal instead of a packed pump

Part Number	Description	Quantity	Price	Extended Price
88491141	Seal, Cartridge ISC2-PXW 5000 5N4N	1		
965965-04	Wear Ring, Suction Head	1		
965913-00	Wear Ring, Impeller	1		
396811-00	Nut, Impeller	1		
007875-00	Bearing, Tapered Roller	1		
007876-00	Bearing	1		
401960-01	Shaft Sleeve	1		
965891-0	Gasket	2		
042375-00	Locknut	1		
007883-00	Lock washer	1		
007880-00	Washer	1		
007888-00	Lip Seal	1		
007886-00	Lip Seal	1		

Lump Sum \$ _____

Company name: _____

Company address: _____

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Company phone: _____

Authorization signature: _____

Printed name: _____

Addendum # _____

Bids will be received until Wednesday, December 11, 2024 @ 1:30 p.m., CST.

Date and time received: _____

1.0 PURPOSE AND SCOPE

The Madison Metropolitan Sewerage District invites and will accept bids for the purchase of pump repair parts as specified above. MMSD intends to use the results of this process to award and issue a purchase order for the winning bid as a lump sum.

2.0 CORRESPONDENCE, CLARIFICATIONS AND QUESTIONS

Bidders are expected to raise any questions, exceptions, or additions they have concerning the bid document by Monday, December 9, 2024. If a bidder discovers any significant ambiguity, error, conflict, discrepancy, omission, or other deficiency in this request for bid, the bidder must immediately notify the Project Manager named on the cover page of the issue in writing and request modification or clarification of the bid document. All inquiries must be directed to the person indicated on the cover page. E-mail is the preferred method of contact.

3.0 ADDENDUMS

In the event it becomes necessary to clarify any part of this request for bid, or to revise any part of this RFB, the Project manager will send out an official addendum/amendment to all potential bidders. Bidders must acknowledge the receipt/review of any addendum(s) on the Bid Form A as declared on the issued addendum.

The Project manager has the sole authority for modifications of these specifications and or bid.

4.0 BIDDER QUALIFICATIONS & REQUIREMENTS

All Bidder qualifications in this section are mandatory. Failure to meet a qualification may disqualify your Bid. However, the Procurement and Contracts Agent reserves the right to waive any qualification if no Bidder is able to satisfy that qualification.

4.1 The bidder must acknowledge that all bid parts are FlowServe - Original Equipment Manufacturer parts.

4.2 The Bidder must acknowledge they are an approved FlowServe product distributor.

4.3 The Bidder must acknowledge that all parts are “new” and covered under the Original Equipment Manufacturer part warranty.

5.0 METHOD OF BID

Bidder must use the Request for Bid form (Bid Form A) and must submit a Lump Sum, and guaranteed days from order placement to delivery. Bids will be accepted only for fixed costs as requested. All prices must be bid in U.S. Dollars. Bidder’s own quotation sheet will not be accepted.

6.0 INVOICING REQUIREMENTS

Contractor shall invoice after materials are shipped. MMSD will pay or reject invoices within 30 days of receipt by MMSD. Only properly submitted invoices shall be officially received for payment. Thus, your prompt payment requires that your invoices be clear and complete in conformity with the instructions below.

All invoices must be itemized showing

- a. Purchase Order number
- b. Contractor name
- c. Remit to address and telephone number
- d. Contract price(s) and detail of what is being billed
- e. Freight
- f. Emailed to acct@madsewer.org

7.0 METHOD OF AWARD

Award(s) shall be made on the basis of the lowest **lump sum bid** from a responsive, responsible bidder who meets all specifications. MMSD will award one (1) Bidder whichever is judged to be in the best interest of the MMSD. MMSD is the sole determinant of its best interests.

8.0 REQUIRED FORMS

For your bid to be considered, the following completed documents must be provided. An “X” preceding the form indicates that it must be completed and returned with the Bid response by the due date and time listed on the bid cover page, for your bid to be considered. Include:

X	Bid Form A, Cover (Signature) /Cost Pages	
X	Bidder Response Sheet	Attachment C

Failure to provide the required documents/information within your bid submittal may disqualify your bid.



9.0 EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENTS

In connection with the performance of work for this project and under the related contract, the Proposer agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, disability, sex, national origin, sexual orientation, gender identity, or other status protected by law. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

10.0 CONFIDENTIALITY

Subject to Wisconsin's Public Records law, any data or other information regarding the District's customers, operations, or methods obtained by the Contractor during the course of the project shall remain confidential and shall not be released to third parties without the express written consent of the District.

**BIDDER RESPONSE SHEET. RFB Bucket Conveyor Assembly
ATTACHMENT C**

Bidders must submit the following table with a response **in the form of a check** in one box for each criterion indicating “Yes” or “No”. A check indicating “Yes” certifies that the Bidder is fully capable of providing the service or qualification described. **Bids without a response for each requirement or “No” will be rejected.** Awarded vendor must be able to answer “Yes” to all requirements.

QUALIFICATIONS AND REQUIREMENTS

Section	Requirement Description	YES, I <u>can</u> meet this requirement	NO, I <u>cannot</u> meet this requirement
4.1	The bidder must acknowledge that all bid parts are FlowServe - Original Equipment Manufacturer parts.		
4.2	The Bidder must acknowledge they are an approved FlowServe product distributor.		
4.3	The Bidder must acknowledge that all parts are “new” and covered under the Original Equipment Manufacturer part warranty.		

I certify that the information I have provided in this bid is true, and I understand that any false, misleading, or missing information will disqualify the bid.

Company Name: _____

Bidder’s Name and Title: _____

Bidder Signature: _____

Date: _____

Signature of authorized MMSD Employee:

Printed Name:

Date: _____