



Request for Submittals
Owner-operated Semi-tractors and Equipment Operators
Exhibit A

1. General Information

The Madison Metropolitan Sewerage District’s Metrogro Program recycles liquid biosolids (sludge) to agricultural land as a valuable crop fertilizer. Biosolids are transported from the Nine Springs Wastewater Treatment Facility by semi-tractor/trailers to field application sites typically located within a 35 mile (one-way) hauling distance from the plant. At the field application site, the biosolids are transferred from the trailers to 12,000-gallon nurse tanks. Application equipment then removes the biosolids from the nurse tanks and injects the material into the soil. Alternatively, some of the trailers are set up to allow direct removal of biosolids from the trailer to the applicator, which then injects the biosolids into the soil. The Metrogro Program normally conducts recycling operations from early April through late November, with the highest level of activity generally occurring during April, May, August, September, October and early November.

The District is requesting submittals from contractors who wish to supply semi tractors and operators to pull District-owned trailers on an “as needed” basis. Submittals are also being requested from contractors to supply qualified persons on an “as needed” basis to operate District owned biosolids application vehicles. The District will review all submittals and develop contacts with the selected contractors.

2. Description of Work

Owner-operated Semi-tractors

When transporting biosolids to field application sites using owner/operator semi tractors, the contractor will be performing tasks normally associated with the transportation of biosolids in the District’s Metrogro program. These tasks include, but are not limited to the following: loading District owned trailers at the District’s loading facility (including connecting/disconnecting transfer hose and operating controls and valves at the loading facility), safe and respectful transport, unloading into a nurse tank at the field application site (including connecting/disconnecting transfer hoses and operating any controls or valves during the unloading process), completing and turning in trip tickets on a daily basis, assisting as necessary with the daily placement of traffic control sign at the field application sites, assisting as necessary with directing traffic around the unloading area while transferring the load into the nurse tank, moving and proper set up of the nurse tank, assisting with field setup activities including placement of nurse tanks, assisting with routine trailer maintenance, cleaning the trailer when



appropriate (using cleaning supplies furnished by the District), and maintaining both loading and unloading sites in a clean and orderly fashion.

The District's trailers are fully enclosed and designed for transport of a liquid material. The maximum trailer capacity is approximately 6,000 gallons, with a typical working capacity of approximately 5,800 gallons. The weight of a trailer loaded to its working volume would be approximately 63,000 pounds. Trailer length could range from approximately 35 to 40 feet. The trailers are equipped with a pressure-vacuum transfer pump which is located at the front end of the trailer. The pump is used to assist with loading and unloading the trailer. The owner-operated semi-tractors must be equipped with a wet kit, which will be used to operate the pressure-vacuum transfer pump. The wet kit shall have a capacity of at least 17 gpm at 1000 rpm.

The District will supply two-way radios and will arrange for their installation in the contractor's semi tractors for communication purposes. The District will be responsible for paying the monthly air time charges for the radios.

The owner-operated semi-tractors must meet all DOT safety and operational requirements. At the contractor's expense each vehicle shall undergo a DOT inspection for the year that hauling occurs. Documentation of a successful inspection must be supplied to the District before the vehicle will be allowed to participate in the program. The total and distributed weight of the semi-tractor/trailer combinations must allow for the trailer to legally carry its working capacity of approximately 5,800 gallons on the interstate highway system and state, county and local roads. It will be the contractors' sole responsibility to ensure that his/her trucks and drivers are properly licensed in accordance with the law, including a valid Class A Commercial Driver's License (CDL) with a tanker endorsement. The semis shall be inspected by the District Staff for proper hookups and operation with Metrogro trailers.

Equipment Operators

When operating a District-owned biosolids application vehicle, the contractor will be performing tasks associated with the application of biosolids to farmland in the District's Metrogro program. These tasks include, but are not limited to, the following: loading biosolids into an application vehicle from a nurse tank or trailer (including connecting/disconnecting transfer hoses and operating controls at the applicator), operating the biosolids application vehicle in a safe and respectful manner, daily placement of traffic control sign at the field application sites, assisting with routine applicator maintenance, assisting with field setup activities including placement of nurse tanks, marking setbacks from homes and wells using information provided by the District, completing and turning in daily logs and/or trip tickets on a daily basis, assisting with providing District information to area homeowners and interested citizens on an "as needed" basis, cleaning the applicator when appropriate, and maintaining the field site in a clean and orderly fashion. The District's application vehicles use a computerized nutrient management system; the ability to operate and input data into a computer system is a requirement of



the applicator operator. The ability to measure distance using a range finder, and complete acreage and load calculations is required. Consistent and timely communication with Metrogro staff is crucial to success.

3. Hours of Work

The District will not guarantee a minimum number of hours or days worked under this contract. Actual days and hours worked will depend on weather conditions, land availability, volume of biosolids that need to be recycled and other factors. The contractor will be used on an “as needed” basis any time during the typical hauling season. The District will make reasonable attempts to schedule and utilize the contractor in an efficient manner. In the event of a morning rainout, if trucks are not cancelled by 5:15 am, contractors will be paid a minimum of two hours for that day.

Hauling will typically be limited to Monday through Friday, although Saturday and Sunday work will occur at various times during this contract. During the peak hauling season (spring and fall), workdays typically begin at 6:00 a.m., with the last load leaving the treatment plan between 4:00 and 6:30 p.m. Contractor’s semi maintenance and fueling will not be done on the District’s time. However, fueling may be allowed on District time upon the direction of the Metrogro staff if there is waiting time to load or unload, or if equipment is being moved from site to site.

If the contractor is not able on any day to supply either the number of semi-tractors or operators that District management is expecting, the contractor must notify the District’s Metrogro staff as much in advance as possible, no later than 14 hours prior to start time. The Metrogro staff will work with other contractors to replace the semi-tractors or operators that the contractor is not able to supply.

4. Payment

Payment for contractor supplied owner-operated semi-tractors and for contractor supplied equipment operators will be made on a lump sum hourly basis that reflects all contractor costs associated with work and equipment requirements described under Section 2 of this request for submittals.

Payment will only be made for those hours spent performing the work described in Section 2 of this request. Payment will not be made for time spent by the contractor doing repair and maintenance activities on his/her semi-tractors, fueling, pre-trip inspection, traveling to/from the job site at the beginning/end of the workday, lunch breaks, or any other time which, in the District’s sole and absolute judgment, does not conform with the work anticipated under Section 2 of this request. The contractors’ employees shall submit trip tickets to the District **daily** in the manner designated by the Metrogro staff. The trip tickets and/or daily log will include information on hours spent performing work described in Section 2 of this request, loads hauled or applied, and the farm/field to which each load was hauled or



applied. The hours submitted by the contractor for payment are subject to the final approval of the District.

Payment will be made at the following hourly rates:

Owner-operated semi-tractor	\$124.34 per hour and fuel adjustments (see below)*
Equipment operator (operation of any District owned equipment)	\$57.33 per hour*

*Hourly rates are reviewed annually to verify they are competitive for the Madison area, and annual rate increases are based on the U.S. Bureau of Labor Statistics Consumer Price Index 12-month percentage change for November of the preceding year.

Payment will be made on a bi-weekly basis. The contractor will submit an invoice to the District on a bi-weekly basis that reflects the hours worked in the previous two-week period. The invoice will be subject to District approval. The District will make payment to the contractor within twenty-one (21) days following District approval of the contractor’s bi-weekly invoice.

The above prices were determined when the price of diesel fuel was about **\$3.40 per gallon**. If the price increases to **\$3.60 per gallon**, the rate for provide owner/operator semi tractors will be increased \$1.00 per hour. The rate will increase by an additional \$1.00 per hour for each twenty (20) cent per gallon increase above **\$3.60 per gallon**. If the price of diesel fuel drops to **\$3.20 per gallon**, the rate for providing owner/operator semi tractors will be decreased \$1.00 per hour. The rate will decrease by an additional \$1.00 per hour for each twenty (20) cent decrease below **\$3.20 per gallon**. The fuel price used to determine whether an increase or decrease in rates will be applied will be the price per gallon for diesel fuel at the U.S. Energy Information Addition (eia) using Midwest (PADD2) diesel fuel price at the beginning of the bi-weekly pay period.

5. Facilities Available for Contractor Use

Space will be provided at the job site for vehicle parking. The contractor will be allowed to use the District’s toilet and lunch room facilities. Maintenance bays (including equipment, tools and supplies), telephones and other facilities or equipment are not available for use by the contractor unless authorized by the District on a case by case basis.

6. Drug and Alcohol Testing

The contractor shall participate in a DOT-approved drug and alcohol testing program and provide appropriate documentation to the District. All operators of the vehicles used in this contract will be



subject to the drug and alcohol testing program and the contractor will provide the District with any information required under this program. The drug and alcohol testing program has several components including: 1) pre-employment testing, 2) random testing and 3) reasonable suspicion testing, 4) post-accident testing, 5) return to duty testing and 6) follow-up testing. All operators will be required to pass a pre-employment drug and alcohol test and appropriate documentation must be provided to the District prior to operating a vehicle under this contract. Operators who refuse to comply with any provision of the drug and alcohol testing program will not be allowed to perform work under this contract. The contractor acknowledges that the District has the authority to immediately remove a driver from the job and to request that the driver submit to drug and alcohol testing for “reasonable suspicion”.

7. Insurance

The contractor shall provide (from insurance companies acceptable to the District) the insurance coverage designated hereinafter and pay all costs. Before commencing work under this contract, the contractor shall furnish the District with certificates of insurance specified herein showing the type and amount, class of operations covered, effective dates, date of expiration of policies, and containing substantially the following statement:

“The insurance covered by this certificate will not be canceled or materially altered, except after 30 days written notice to the Madison Metropolitan Sewerage District.”

Upon breach of any provision of this article, the District may terminate this contract.

Contractor and Subcontractor Insurance

The contractor shall not commence work under this contract until he has obtained all the insurance required hereunder and such insurance has been reviewed by the District, nor shall the contractor allow any subcontractor to commence work on his subcontract until all similar insurance required for that portion of the work has been obtained and reviewed. Review of the insurance by the District shall not relieve or decrease the liability of the contractor.

Compensation and Employer’s Liability Insurance

The contractor shall maintain during the life of this contract the statutory workers compensation insurance on all employees performing work for the District. In addition, the contractor shall maintain during the life of this contract employer’s liability insurance in the amount net less than \$100,000 for each occurrence, for all employees engaged in work on the project under this contract and, in case any such work is sublet, the contractor shall require the subcontractor similarly to provide workers compensation and employer’s liability insurance for all of the latter’s employees engaged in such work.



Commercial General Liability Insurance (Including Automotive) and Property Damage Insurance

The contractor shall maintain during the life of this contract such commercial general liability insurance and property damage insurance that will protect the District, the contractor, and any subcontractor performing work covered by this contract from claims for damages for personal injury, including accidental death, as well as from claims for property damage, which may arise from operations under this contract, whether such operations are by himself or by any subcontractor or by anyone directly or indirectly employed by either of them and the amounts of such insurance shall be as described below:

Commercial general liability insurance in an amount not less than \$1,000,000 for injuries, including wrongful death to any one person, and subject to the same limit for each person in an amount not less than \$2,500,000 for each occurrence.

“Broad form” property damage liability insurance in an amount not less than \$1,000,000 for each occurrence.

The contractor’s commercial general liability insurance and property damage insurance shall provide the primary coverage on all claims arising out of the performance of the contract, and shall name the District, its officer’s agents, and employees as additional insured therein. The property damage insurance shall cover losses to the District’s existing property; and policy shall include this provision.

District Employees Moving Contractor and Contract Workers Vehicles

If a District employee must drive a contractor or contract workers vehicle, any claim resulting from operation will affect the vehicle owner’s automobile insurance.

8. Liability

The contractor shall pay the District for minor equipment damage that is repaired in-house by Metrogro mechanics, as well as spill clean-ups performed by Metrogro staff, as described in Attachment 2. The contractor is not excused from liability for damage not listed in Attachment 2.

To the fullest extent permitted by law, the contractor shall hold harmless, indemnify, and defend the District and each of its officers, employees, and agents from and against all claims, losses, or damages arising out of or resulting from the performance of the work described herein, provided that any such claim, loss, or damage is caused in whole or in part by the negligence or willful misconduct of the contractor, any of his/her subcontractors, or anyone directly or indirectly employed by the foregoing. The contractor will be responsible for satisfactorily cleaning up any spillage that is due to the fault of the contractor, any of his/her subcontractors, or anyone directly or indirectly employed by the foregoing.

In carrying out any of the provisions hereof in exercising any authority granted by the contract, there will be no personal liability of any public official.



9. Directions by the District

The District’s Metrogro Operations Supervisor will represent the District during performance of work under this contract. The contractor acknowledges that he/she will follow directions given by the Metrogro Operations Supervisor and/or his/her staff. The contractor also acknowledges that the District’s Metrogro Operations Supervisor and/or his/her staff has the authority to shut down the individual pieces of equipment and/or operators provided by the contractor if, in the Metrogro Operations Supervisor’s sole judgment or the judgement of his/her staff, the equipment or operator creates unsafe working conditions. In the event that this occurs, the equipment or operator will not be able to resume operation until the problem is corrected to the District’s satisfaction.

10. Contractor Productivity

The contractor acknowledges that maintaining a high level of productivity is essential to the success of the District’s Metrogro Program. The contractor acknowledges that a poor level of productivity, as determined solely by the District, may lead to termination of this contract. The District also reserves the right under this contract to enter into agreements directly with other companies or individuals, if deemed necessary to supplement equipment or manpower provided by the contractor under this contract.

11. Training

Initial training in the duties of the semi-tractor operators and the individuals operating the biosolids applicators will be conducted by District staff. The contractor will be responsible for providing acceptable training to any replacement semi-tractor operators and/or applicator operators that he/she provides

12. Amendments

Any amendments made to this contract must be made in writing, be mutually agreed upon by the contractor and the District and must be signed by both parties.

13. Contract Termination

The District reserves the right to terminate this contract at any time if the Wisconsin Department of Natural resources, the Environmental Protection Agency, or any other local, state or federal agency imposes a restriction on the District that would require biosolids hauling operations to be stopped or reduced. The District reserves the right to terminate this contract in the event that the contractor fails to provide equipment in a timely manner when requested by the District or in the event that the contractor fails to maintain the insurance coverage in Section 7. The District reserves the right to



terminate this contract, if in its sole and absolute judgement, the contractor is performing at an unacceptable productivity level.

14. Review of Submittals and Selection of Contractors

The District intends to accept enough submittals to provide for a total of eighteen (18) owner-operated semi-tractors and four (4) equipment operators. To provide for management operations by contractors, each contractor may submit proposals for supplying no more than four (4) semi-tractors. Submittals that include a combination of owner-operated semi-tractors and qualified equipment operators to operate District equipment will be given priority. However, submittals which include only supplying owner-operated semi-tractors or only supplying equipment operators will also be accepted. The District will review submittals and select submittals based on the following criteria:

- a. Contractor’s past experience working with the Metrogro program
- b. Experience of the individual(s) proposed as equipment operators to operate the application vehicle(s), and the experience of this individual(s) with the Metrogro program
- c. The ability to supply both semi-tractors and equipment operators
- d. The ability of the contractor to supply acreage that will be harvested for wheat and be made available for Metrogro application in late summer and early fall
- e. The amount of suitable land that the contractor could supply for Metrogro application during the hauling season

Prior to review of submittals the District will determine a system that will be used to select the order in which contractors will be asked to supply semi-tractors and equipment operators during the hauling season. Determining how many submittals to accept and how many vehicles to be accepted from each contractor will be the sole responsibility of the District. A goal of this selection process will be to provide as much flexibility to the District as possible.

15. Equal Employment Opportunity Requirements

In connection with the performance of work for this project and under the related contract, the Proposer agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, disability, sex, national origin, sexual orientation, gender identity, or other status protected by law. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

16. Errors in Proposals

Proposers will not be allowed to change or alter their proposals after the deadline for proposal submission. The District reserves the right, however, to correct obvious errors such as math errors in



extended pricing (not unit pricing). This type of correction may only be allowed for “obvious” errors such as arithmetic, typographical, or transposition errors. Any such corrections shall be approved by the District and countersigned by the Proposer. Proposers are advised to make sure that their proposals are true and correct.

17. Confidentiality

Any data or other information regarding the District’s customers, operations, or methods obtained by the Contractor during the course of the project shall remain confidential and shall not be released to third parties without the express written consent of the District.

18. Use of the District’s Name

Upon entering an agreement, the successful Contractor agrees not to use the name of the Madison Metropolitan Sewerage District in relation to the agreement in commercial advertising, trade literature, or press releases to the public without the prior written approval of the District. The District has the right to enjoin the Contractor from any such use in violation of this provision, and the Contractor shall be responsible for damages and reimbursement of actual reasonable legal fees incurred with regard to legal evaluation and/or legal action taken by the District because of the Contractor’s violation of this provision, including fees incurred to obtain an injunction.

19. Submittal Form

All contractors interested in providing semi-tractors and equipment operators must complete the attached form. Forms must be submitted to the offices of the District by 11:00 a.m. on Friday, February 28, 2025. Submittals should be sent to:

Madison Metropolitan Sewerage District
1610 Moorland Road
Madison, WI 53713

The submittals must be clearly marked as “Submittal: Owner-operated Semi-tractors and Equipment Operators”. Information in addition to that required on the submittal form may be included.



**2025 Submittal Form
Owner-operated Semi-tractors and Equipment Operators**

1. _____ can supply _____ semi-tractors with drivers to
Company Name *Number*
pull Metrogro trailers for \$124.34 per hour (with fuel adjustments as stated in Section 4 of the Request for Submittals).

2. _____ can supply _____ operators to operate
Company Name *Number*
district-owned application vehicles for \$57.33 per hour.

3. The following individuals whom I will supply have worked in the Metrogro program in the past:

<u>Name</u>	<u>Metrogro Experience</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

4. If I supply equipment operator(s) to operate a Metrogro application vehicle, the person(s) will be:

5. I can make _____ acres of land that are in wheat production in 2025 available for biosolids application after the wheat is harvested.

6. I have _____ acres of suitable land on which I would be willing to have Metrogro applied to during spring 2025.

Contractor Name

Contactor Signature

Date



**Metrogro Program Agreement
Owner-operator Semi-tractor and Equipment Operators**

This Metrogro Program Agreement (Agreement) is made effective this ____ day of _____, 2025, by and between Madison Metropolitan Sewerage District (the “District”) and _____ (the “Contractor”).

The Contractor has responded to the district’s request for submittals with respect to performance of services for the district’s Metrogro Program, and the district is agreeable to utilizing Contractor’s services. Accordingly, in consideration of the terms, conditions and covenants set forth herein, the parties agree as follows:

1. Services

Contractor agrees to provide services for the district’s Metrogro Program as described in the Request for Submittals which is attached hereto, marked Exhibit A, and incorporated by reference herein (the “Services”).

2. Compensation

The District agrees to pay Contractor for the Services performed at the following rates and as otherwise provided in Exhibit A.

For provision of:

Owner-operator semi-tractors	\$124.34 per hour and fuel adjustments (section 4 of Exhibit A)
Equipment operator of district equipment	\$57.33 per hour

3. Term

Subject to termination rights or written extensions as set forth in Exhibit A, this Agreement commences on the effective date set forth above and continues until December 31, 2025.

4. Independent Contractor Status/Indemnification

4.1 Contractor represents and warrants that Contractor is an independent contractor and no individual of Contractor or its business is an employee of the District. Contractor acknowledges that the District shall not withhold or pay with respect to any sums due under this Agreement any federal, state or local income taxes, FICA, Medicare, unemployment insurance, workers compensation insurance, or other taxes or

assessments against amounts otherwise payable with respect to statutory employees. Contractor agrees to hold harmless, indemnify and reimburse the District for any related taxes, premiums, assessments and other liabilities (including penalties and interest) that the District may be required to pay.

- 4.2 Contractor shall utilize only suitably trained and qualified employees or independent contractors to perform and complete the Services. Any person selected or utilized by Contractor to perform Services shall be an employee or independent contractor of Contractor and not an employee of the District. Contractor shall, at Contractor's expense, timely (a) pay all salaries, wages and other compensation due to its employees and (b) withhold, collect and pay all applicable federal, state and local income taxes, FICA, Medicare, unemployment insurance and any other taxes or charges with respect to Contractor's employees, and (c) provide and pay for required workers compensation insurance and any statutory or fringe benefits to its employees. Contractor shall be solely responsible and liable for all such obligations and Contractor agrees to hold harmless, indemnify and reimburse the District for any related taxes, premiums, assessments and other liabilities (including penalties and interest) that the District may be required to pay.
- 4.3 Contractor shall retain the right to perform services for others during the term of this Agreement. Contractor will determine the method, details, and means of performing the Services, and the District shall not control the manner or determine the method of accomplishing Contractor's Services; provided that in order to facilitate and achieve the purpose of the Metrogro Program, the Services must meet the requirements of the Metrogro Program as outlined in Exhibit A.

Contractor Name
(Please Print)

District Representative
(Please Print)

Contractor Signature

District Representative Signature

Date

Date



2025 Metrogro Hauling Contract
Attachment 1: Contractor Checklist
(To be completed after contractors are selected to participate in Metrogro program)

The contractor and the district acknowledge that the contractor has received training in the areas identified below and has provided the district with appropriate documentation as identified below. Training will primarily consist of on the job training but may also include review of written materials.

Training

- Completion of trip tickets
- Proper use/operation of facilities located on the Metrogro Loading Station and the Vehicle Loading Building (Note: This is required for truck drivers only)
- Proper field setup, including loading/unloading areas
- Use of traffic safety vests and traffic warning signs
- Safety notes, field application notes and emergency response plans
- General information on the Metrogro Program

Documentation

- Valid Class A CDL with tanker endorsement
- DOT inspection
- Certificate of insurance
- Participation in a drug and alcohol testing program
- Proper semi/trailer hookup and operation

Contractor Name
(Please Print)

District Representative
(Please Print)

Contractor Signature

District Signature

Date Signed

Date Signed

**2025 Metrogro Hauling Contract
Attachment 2: Cost List for Minor Metrogro Repairs**

1. Flat spots on tires
 - due to driver not verifying that trailer brakes are released

<i>Remaining tire tread</i>	<i>Cost per tire</i>
17/32 to 22/32	\$400
11/32 to 16/32	\$300
4/32 to 10/32	\$200

2. Broken hose
 - blown hose due to driver starting pump without verifying all needed valves are open, or
 - crushed hose due to driver running hose over

15-foot loading hose	\$500
----------------------	-------

3. Bent slide gate
 - due to driver starting pump without verifying the trailer slide gate is open

Trailer slide gate	\$500
--------------------	-------

4. Tank overfill requiring clean-up
 - due to inattention of driver while unloading trailer into nurse tank and disregarding nurse tank fill gauge

Tank overfill clean-up	\$200
------------------------	-------

5. Rupture disc failure
 - due to driver starting pump without verifying the trailer slide gate is open, or trailer is not properly vented

Cleanup and rupture disc replacement	\$225
--------------------------------------	-------

*Note: All costs listed include parts and labor.



**2025 Metrogro Hauling Contract
Attachment 3: Metrogro Technology Upgrades Memorandum**

To: *Contract Businesses, Metrogro Semi Drivers and Metrogro Applicator Operators*

From: *Erik Rehr*

Date: *January 22, 2025*

Subject: *Metrogro Technology Upgrades*

As part of the 2025 contract season, the District would like to share that we are working on improvements to our Biosolids program and delivering a new Metrogro system as part of this initiative. We are excited to announce the forthcoming system, anticipated benefits, and anticipated changes to the Haulers and Applicators. For the 2025 contract season, we are NOT anticipating any changes to contracts or to the process leveraged by Haulers and Applicators.

To help ensure that the new system meets the needs of the Haulers and Applicators, we will be sending out a survey in 2025 to understand technology needs and technology experience, so that we can ensure a Metrogro solution that is reliable, easy to use and beneficial to the District and Metrogro contractors. Accordingly, we are asking that this communication please be passed to all Haulers and Applicators that will be participating in the 2025 Metrogro application season. Details are as follows:

What is changing

The District will be introducing a new Metrogro system. This means that the trip ticketing process, the process to record loads hauled and loads applied to a field, will be going digital!

Why are we making these changes

- Efficiency for Haulers and Applicators as a lot of the trip ticket information will be prefilled enabling quicker trip ticket entry.
- Improved accuracy in load data due to elimination of legibility issues, and elimination of data entry issues. Improved data accuracy ensures accurate reports and District compliance with regulations.
- Eliminates lost or missing tickets ensuring contractors are appropriately paid and improves accuracy of load data.
- Efficiency for the Metrogro District staff.

What is Changing for Contractors

- Paper trip tickets will be replaced with a digital trip ticketing system.
- New expectations around care of District provided technology used in the digital trip ticketing system.

How the District is Supporting Contractors with this Change

- The District will be providing technology to Haulers and Applicators to support digital trip tickets.
- The District will provide paid training for the use of the digital trip ticket system. (Please note: training will be paid at the equipment operator rate)
- The District will document equipment use guidelines that will be part of the contracts for the 2026 season. Contract businesses are expected to share equipment use guidelines with the Haulers and Applicators.

When will this change be introduced

In the 2026 hauling season

What is Next

We need your help to ensure that the system is reliable and easy to use. Thus, during the 2025 hauling season, we will be seeking feedback from haulers and applicators on technology use, technology knowledge, and technology experience. This information will help the district select devices and design a solution that will deliver on the benefits outlined above.

Thank you for your support!